
HOUSE OF FRASER

ORDERS BY EMAIL WEDDING LIST MESSAGE FORMAT

A GUIDE FOR SUPPLIERS

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1. OVERVIEW

1.1 Introduction

This document shows the Orders by Email message format that House of Fraser offers for wedding list orders.

House of Fraser requires Orders by Email to be sent to a group email account rather than an individual one.

2. SAMPLE WEDDING LIST ORDER PDF

HOUSE OF FRASER

House of Fraser (Stores) Limited
 Central Buying Office
 for the House of Fraser Group
 27 Baker Street, London, W1U 8AH
 Telephone: 020 7003 4000
 Registered No. 10677 in Scotland
 V.A.T Regsitered No. 259 9768 79
 Registered Office: Granite House,
 31 Stockwell Street
 Glasgow G1 4RZ

WEDDING LIST ORDER Page 1 of 1 Date Produced 03 FEB 2009

SUPPLIER Account No. 1234567
Supplier A

Reference - Please Quote in Full on all Invoices, Packing Notes and Correspondence

Purchase Order No. : 1200-150367 Ver. 1
 Department : 0956

Order Type : ORIGINAL
 Third Party Order Ref : G1074
 Wedding List Id : 174
 Wedding Date : 14 FEB 2009
 Cancellation Date : 14 MAR 2009

Special Instructions

Instruction Type	Article	Item	Instructions
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Line No.	Item No.	Description	Purchasing Multiple	Supplier Reference	Total Units	Unit CPTE GBP	Total CPTE GBP	Ticket Price
1	117362008	Product A	(1)		1	189.00	189.00	189.00

Delivery Address :
 1200
 Miss A and Mr B
 14 Test Street
 Test Town
 SN3 5HS
 Day Tel: 01793 123456
 Email: customer@email.com

Trading Terms and Conditions

Acceptance of this Agreement or Purchase Order constitutes acceptance of the terms and conditions specified in the House of Fraser Supplier Manual - Working with Suppliers

Total Units on Order		1
Total Cost Value	GBP	189.00