
HOUSE OF FRASER

CSV AND XML ORDERS MESSAGE FORMAT

A TECHNICAL GUIDE FOR SUPPLIERS

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1. OVERVIEW

1.1 Introduction

This document describes the CSV and XML Purchase Order messages that House of Fraser offers via FTP.

Example messages are shown at the bottom of the document.

Please see the following linked document for list of House of Fraser Ordering Types:

http://www.hofsuppliers.co.uk/info/pdf/purchase_order_types.pdf

2. CSV AND XML ORDER MESSAGE RECORDS AND FIELDS

XML Element Name: supplier

CSV Record Type: 01

Occurrence per file = 1

FIELD NO.	FIELD NAME	TYPE	SIZE	DATA IN FIELD MANDATORY / OPTIONAL	DESCRIPTION	COMMENTS
1	orderNumber	A	6 or 11	M	Order Number	HoF Order Number
2	supplierNumber	N	7	M	Supplier number	7 Digit Supplier Number
3	name	A	30	M	Name	Supplier Name
4	address1	A	35	O	Address 1	Supplier Address
5	address2	A	35	O	Address 2	
6	address3	A	35	O	Address 3	
7	address4	A	35	O	Address 4	
8	postCode	A	10	O	Post Code	
9	country	A	35	O	Country	

FIELD NO.	FIELD NAME	TYPE	SIZE	DATA IN FIELD MANDATORY / OPTIONAL	DESCRIPTION	COMMENTS
1	orderNumber	A	6 or 11	M	Order Number	HoF Order Number Centrally raised orders format NNNNNN e.g. 805476 or Store/Web/Wedding List raised orders format NNNN-NNNNNN e.g. 0720-158669
2	orderStatus	A	12	M	Amendment Ind.	'ORIGINAL' or 'AMENDED' or 'CANCELLATION'
3	orderType	A	10	O	Order Type from Mercatus	Order type description such as 'PO5', 'PO1' and so forth.
4	orderVersion	N	3	M	Order Version	e.g. 1, 2, 3 etc...
5	agreementNumber	A	10	O	Agreement Number	e.g. 22766
6	currency	A	10	M	Supplier's Currency from Mercatus	e.g. GBP, EURO etc...
7	totalUnits	N	15	M	Total Units on the order	e.g. 1300
8	totalCostPriceTaxExcluded	N	15	M	Total Price of order	e.g. 1299.50
9	tradingTerms	A	250	M	Trading Terms and Conditions	
10	orderClassification	A	1	O	Order Classification (Only for Xmas & promotional orders)	
11	promotionalNumber	A	4	O	Promotional Number (Only for Xmas & promotional orders)	
12	promotionalReference	A	30	O	Promotional Reference (Only for Xmas & promotional orders)	
13	departmentNumber	N	4	M	Dept Number	e.g. 9999 = Hof Department Number
14	departmentDescription	A	40	O	Dept Description	Dept Description
15	thirdPartyOrderRef	A	30	O	Demandware (Web) Order Number or Wedding List Order Reference	
16	weddingListReference	N	10	O	Wedding List Reference	e.g. 123
17	personalMessage	A	280	O	Order Personal Message	

FIELD NO.	FIELD NAME	TYPE	SIZE	DATA IN FIELD MANDATORY / OPTIONAL	DESCRIPTION	COMMENTS
1	orderNumber	A	6 or 11	M	Order Number	HoF Order Number
2	orderDate	N	8	M	Order Date	'DDMMYYYY'
3	earliestDeliveryDate	N	8	M	Earliest Delivery Date	'DDMMYYYY'
4	latestDeliveryDate	N	8	M	Latest Delivery Date	'DDMMYYYY'
5	cancellationReviewDate	N	8	O	Cancellation Date	'DDMMYYYY'
6	exWorksDate	N	8	O	Date goods need to leave the factory	'DDMMYYYY'
7	cancelledDate	N	8	O	Date the order was cancelled	'DDMMYYYY'
8	agreedDeliveryDate1	N	8	O	Agreed delivery dates	'DDMMYYYY'
9	agreedDeliveryDate2	N	8	O		'DDMMYYYY'
10	agreedDeliveryDate3	N	8	O		'DDMMYYYY'
11	agreedDeliveryDate4	N	8	O		'DDMMYYYY'
12	agreedDeliveryDate5	N	8	O		'DDMMYYYY'
13	agreedDeliveryDate6	N	8	O		'DDMMYYYY'

FIELD NO.	FIELD NAME	TYPE	SIZE	DATA IN FIELD MANDATORY / OPTIONAL	DESCRIPTION	COMMENTS
1	orderNumber	A	6 or 11	M	Order Number	HoF Order Number
2	storeNumber	N	4	M	4 Digit Store Number	
3	storeAna	N	13	M	Store ANA	
4	name	A	255	M	Name	Delivery Name
5	address1	A	35	O	Address 1	Delivery Address
6	address2	A	35	O	Address 2	
7	address3	A	35	O	Address 3	
8	address4	A	35	O	Address 4	
9	postCode	A	10	O	Post Code	
10	country	A	35	O	Country	
11	customerTelephoneDay	A	20	O	Customer daytime phone number	
12	customerTelephoneEvening	A	20	O	Customer evening phone number	
13	customerTelephoneMobile	A	20	O	Customer mobile phone number	
14	customerEmailAddress	A	100	O	Customer email address	
15	dispatchMethod	A	30	O	Dispatch Method	e.g. Standard Delivery
16	freightMethod	A	40	O	Freight Method	e.g. By Road, Free on Board, to Stores
17	port	A	20	O	Port	
18	carrier	A	20	O	Carrier	

XML Element Name: agent

CSV Record Type: 05

Occurrence per order = 0 - 1

FIELD NO.	FIELD NAME	TYPE	SIZE	DATA IN FIELD MANDATORY / OPTIONAL	DESCRIPTION	COMMENTS
1	orderNumber	A	6 or 11	M	Order Number	HoF Order Number
2	supplierNumber	N	7	O	Supplier ID	Supplier No. for agent e.g. 2000885
3	name	A	30	O	Name	Agent Name
4	address1	A	35	O	Address 1	Agent Address
5	address2	A	35	O	Address 2	
6	address3	A	35	O	Address 3	
7	address4	A	35	O	Address 4	
8	postCode	A	10	O	Post Code	
9	country	A	35	O	Country	

XML Element Name: invoice

CSV Record Type: 06

Occurrence per order = 0 - 1

FIELD NO.	FIELD NAME	TYPE	SIZE	DATA IN FIELD MANDATORY / OPTIONAL	DESCRIPTION	COMMENTS
1	orderNumber	A	6 or 11	M	Order Number	HoF Order Number
2	address1	A	35	O	Address 1	Invoice Address
3	address2	A	35	O	Address 2	
4	address3	A	35	O	Address 3	
5	address4	A	35	O	Address 4	
6	postCode	A	10	O	Post Code	
7	country	A	35	O	Country	

FIELD NO.	FIELD NAME	TYPE	SIZE	DATA IN FIELD MANDATORY / OPTIONAL	DESCRIPTION	COMMENTS
1	orderNumber	A	6 or 11	M	Order Number	HoF Order Number
2	lineSequenceNumber	N	6	M		Incremented by 1 for each Order Line
3	productCode	N	20	O	Supplier Product Code	Valid EAN 13, UPC 12 or EAN 8
4	hofLineItem	N	9	M	Item Number	Hof Line Item Number
5	hofBarCode	N	13	M	Hof Bar Code	Hof In-House Bar Code
6	supplierProductCode	A	20	O	Supplier's Product Code	Supplier's Product Code
7	articleNumber	A	35	M	Article Number	e.g. C309792
8	description	A	40	M	Product Description	HOF Description
9	colour	A	35	O	Colour	HOF Colour Description
10	size	A	35	O	Size	HOF Size Description
11	seasonCode	A	10	O	Season Code	
12	ticketType	A	10	O	Ticket Type	e.g. W, S, L or D
13	taxCode	A	1	M	Tax Code	e.g. S or Z
14	taxRate	N	5	M	Tax Rate	e.g. 15 or 0
15	taxValue	N	15	M	Tax Value	e.g. 19.83
16	orderQuantity	N	15	M	Quantity	Quantity Ordered e.g. 10
17	measureIndicator	A	6	O	Measure Indicator	Unit of measure
18	purchaseMultiple	N	4	O	Purchase Multiple Quantity	Pack size. Number ordered must be a multiple of this value.
19	unitCostPriceTaxExcluded	N	15	M	Unit Cpte	e.g. 290.29
20	unitCostPriceTaxIncluded	N	15	M	Unit Spti	e.g. 460.70
21	totalCostPriceTaxExcluded	N	15	M	Total Cpte	e.g. 2909.9
22	ticketPrice	N	15	M	Ticket	e.g. 430.99
23	coposOrderLineId	N	10	O		Customer Order Point Of Sale order line number (only for store/web/wedding list orders)
24	personalMessage	A	280	O	Line Personal Message	

XML Element Name: locationQuantity

CSV Record Type: 08

Occurrence per order line >= 0

The locationQuantity 08 records are only present on cross dock orders.

FIELD NO.	FIELD NAME	TYPE	SIZE	DATA IN FIELD MANDATORY / OPTIONAL	DESCRIPTION	COMMENTS
1	orderNumber	A	6 or 11	M	Order Number	HoF Order Number
2	lineSequenceNumber	N	6	M		Incremented by 1 for each Order Line
3	locationSequenceNumber	N	6	M		Incremented by 1 for each Location
4	storeNumber	N	4	M	Store Number	e.g. 0727
5	storeAna	A	13	M	Store ANA	e.g. 5019589007277
6	storeName	A	40	M	Store Name	e.g. Swindon
7	storeQuantity	N	15	M	Quantity ordered for location	e.g. 7

XML Element Name: lineInstruction

CSV Record Type: 09

Occurrence per order line >= 0

FIELD NO.	FIELD NAME	TYPE	SIZE	DATA IN FIELD MANDATORY / OPTIONAL	DESCRIPTION	COMMENTS
1	orderNumber	A	6 or 11	M	Order Number	HoF Order Number
2	lineSequenceNumber	N	6	M		Incremented by 1 for each Order Line
3	instructionSequenceNumber	N	6	M	Instruction Sequence	Incremented by 1 for each instruction
4	instructionType	A	20	M	Instruction Type	
5	instructionDescription	A	900	M	Instruction description	

XML Element Name: orderInstruction

CSV Record Type: 10

Occurrence per order >= 0

FIELD NO.	FIELD NAME	TYPE	SIZE	DATA IN FIELD MANDATORY / OPTIONAL	DESCRIPTION	COMMENTS
1	orderNumber	A	6 or 11	M	Order Number	HoF Order Number
2	instructionSequenceNumber	N	6	M	Instruction Sequence	Incremented by 1 for each instruction
3	instructionType	A	20	M	Instruction Type	
4	instructionDescription	A	801	M	Instruction description	

XML Element Name: amendedTradingTerm

CSV Record Type: 11

Occurrence per order >= 0

FIELD NO.	FIELD NAME	TYPE	SIZE	DATA IN FIELD MANDATORY / OPTIONAL	DESCRIPTION	COMMENTS
1	orderNumber	A	6 or 11	M	Order Number	HoF Order Number
2	tradingTermSequenceNumber	N	6	M	Instruction Sequence	Incremented by 1 for each trading term
3	tradingTermDescription	A	255	M	Amendments to Trading Terms and Conditions	Description of the amendment to the standard terms and conditions

XML Element Name: deliverySchedule

CSV Record Type: 12

Occurrence per order >= 0

FIELD NO.	FIELD NAME	TYPE	SIZE	DATA IN FIELD MANDATORY / OPTIONAL	DESCRIPTION	COMMENTS
1	orderNumber	A	6 or 11	M	Order Number	HoF Order Number
2	deliveryNumber	N	6	M	Delivery Number	Number assigned to each delivery e.g. 1, 2, 3 etc...
3	expectedDeliveryDate	N	8	M	Expected Delivery Date	'DDMMYYYY'
4	ratio	N	3	M	Ratio	Percentage of order to be delivered

3. CSV ORDER

Your file will be named as Supplier Number – Date (YYYYMMDD) Time (HHMISS).csv, ie:
1234567-20090120154201.csv

3.1 Example Order

01,1234567,Supplier A,A STREET,,,LONDON,SE1 1AB,UNITED KINGDOM
02,656028,ORIGINAL,RO3,1,,GBP,9,91.41,Acceptance of this Agreement or Purchase Order constitutes acceptance of the terms and conditions specified in the House of Fraser Supplier Manual - Working with Suppliers,,,,0123,FRAGRANCE A,,,
03,656028,20082006,20082006,03092006,07092006,,,03092006,,,,,
04,656028,1600,5019589016006,NATIONAL DIST. CENTRE,THE APEX,NORTHFIELD DRIVE,NORTHFIELD,MILTON KEYNES,MK15 0DB,,,,,,By Road Free on Board to Stores,,
06,656028,House of Fraser (Stores) Ltd,Accounting Services,PO Box 127,Glasgow,G1 3BT,
07,656028,1,0719346034418,879056539,2108790565391,12345A,,PRODUCT A,N/A,N/A,Z,S,S,15.00,6.48,3,,3,14.43,27.00,43.29,27.00,,
08,656028,1,1,0461,5019589004610,BIRKENHEAD,3
07,656028,2,0719346034449,879056555,2108790565551,12345B,,PRODUCT B,N/A,N/A,Z,S,S,15.00,7.20,6,,3,8.02,15.00,48.12,15.00,,
08,656028,2,1,0461,5019589004610,BIRKENHEAD,3
08,656028,2,2,0826,5019589008263,BLUEWATER,3
10,656028,1,Special,ASR Replenishment Purchase Order
10,656028,2,Special,This order is subject to cancellation if the Cancellation Date is not met.

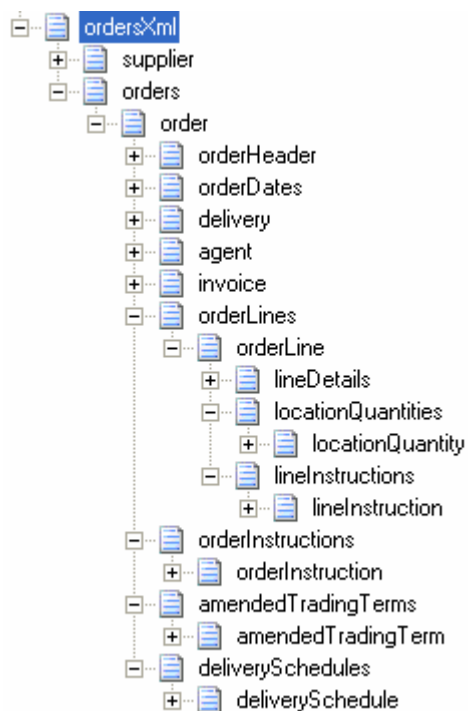
4. XML ORDER

Your file will be named as Supplier Number – Date (YYYYMMDD) Time (HHMISS).xml, ie:
1234567-20090120154201.xml

4.1 Namespace

<http://www.hof.co.uk/Schemas/Internal/OrdersXml>

4.2 Structure



4.3 Example Order

```
<?xml version="1.0" encoding="Windows-1252"?>
<ordersXml xmlns="http://www.hof.co.uk/Schemas/Internal/OrdersXml">
  <supplier>
    <supplierNumber>1234567</supplierNumber>
    <name>Supplier A</name>
    <address1>A STREET</address1>
    <address2/>
    <address3/>
    <address4>LONDON</address4>
    <postCode>SE1 1AB</postCode>
    <country>UNITED KINGDOM</country>
  </supplier>
  <orders>
    <order>
      <orderHeader>
        <orderNumber>656028</orderNumber>
        <orderStatus>ORIGINAL</orderStatus>
        <orderType>RO3</orderType>
        <orderVersion>1</orderVersion>
        <agreementNumber/>
        <currency>GBP</currency>
        <totalUnits>9</totalUnits>
        <totalCostPriceTaxExcluded>91.41</totalCostPriceTaxExcluded>
        <tradingTerms>Acceptance of this Agreement or Purchase Order constitutes acceptance
of the terms and conditions specified in the House of Fraser Supplier Manual - Working with
Suppliers</tradingTerms>
        <orderClassification/>
        <promotionalNumber/>
        <promotionalReference/>
        <departmentNumber>0123</departmentNumber>
        <departmentDescription>FRAGRANCE A</departmentDescription>
        <thirdPartyOrderRef/>
        <weddingListRef/>
        <personalMessage/>
      </orderHeader>
      <orderDates>
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        <latestDeliveryDate>03092006</latestDeliveryDate>
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        <exWorksDate/>
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        <agreedDeliveryDate2/>
        <agreedDeliveryDate3/>
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        <agreedDeliveryDate5/>
        <agreedDeliveryDate6/>
      </orderDates>
      <delivery>
        <orderNumber>656028</orderNumber>
        <storeNumber>1600</storeNumber>
        <storeAna>5019589016006</storeAna>
        <name>NATIONAL DIST. CENTRE</name>
        <address1>THE APEX</address1>
        <address2>NORTHFIELD DRIVE</address2>
        <address3>NORTHFIELD</address3>
        <address4>MILTON KEYNES</address4>
        <postCode>MK15 0DB</postCode>
        <country/>
      </delivery>
    </order>
  </orders>
</ordersXml>
```

```

    <customerTelephoneDay/>
    <customerTelephoneEvening/>
    <customerTelephoneMobile/>
    <customerEmailAddress/>
    <dispatchMethod/>
    <freightMethod>By Road, Free on Board, to Stores</freightMethod>
    <port/>
    <carrier/>
</delivery>
<invoice>
  <orderNumber>656028</orderNumber>
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  <address2>Accounting Services</address2>
  <address3>PO Box 127</address3>
  <address4>Glasgow</address4>
  <postCode>G1 3BT</postCode>
  <country/>
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      <personalMessage/>
    </lineDetails>
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        <storeAna>5019589004610</storeAna>
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        <storeQuantity>3</storeQuantity>
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    </locationQuantities>
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  <orderLine>
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      <productCode>0719346034449</productCode>

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<hofLineItem>879056555</hofLineItem>
<hofBarCode>2108790565551</hofBarCode>
<supplierProductCode>12345B</supplierProductCode>
<articleNumber/>
<description>PRODUCT B</description>
<colour>N/A</colour>
<size>N/A</size>
<seasonCode>Z</seasonCode>
<ticketType>S</ticketType>
<taxCode>S</taxCode>
<taxRate>15.00</taxRate>
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<unitSellingPriceTaxIncluded>15.00</unitSellingPriceTaxIncluded>
<totalCostPriceTaxExcluded>48.12</totalCostPriceTaxExcluded>
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<coposOrderLineId/>
<personalMessage/>
</lineDetails>
<locationQuantities>
  <locationQuantity>
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    <lineSequenceNumber>2</lineSequenceNumber>
    <locationSequenceNumber>1</locationSequenceNumber>
    <storeNumber>0461</storeNumber>
    <storeAna>5019589004610</storeAna>
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    <storeQuantity>3</storeQuantity>
  </locationQuantity>
  <locationQuantity>
    <orderNumber>656028</orderNumber>
    <lineSequenceNumber>2</lineSequenceNumber>
    <locationSequenceNumber>2</locationSequenceNumber>
    <storeNumber>0826</storeNumber>
    <storeAna>5019589008263</storeAna>
    <storeName>BLUEWATER</storeName>
    <storeQuantity>3</storeQuantity>
  </locationQuantity>
</locationQuantities>
</orderLine>
</orderLines>
<orderInstructions>
  <orderInstruction>
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    <instructionSequenceNumber>1</instructionSequenceNumber>
    <instructionType>Special</instructionType>
    <instructionDescription>ASR Replenishment Purchase Order</instructionDescription>
  </orderInstruction>
  <orderInstruction>
    <orderNumber>656028</orderNumber>
    <instructionSequenceNumber>2</instructionSequenceNumber>
    <instructionType>Special</instructionType>
    <instructionDescription>This order is subject to cancellation if the Cancellation Date is
not met.</instructionDescription>
  </orderInstruction>
</orderInstructions>
</order>
</orders>
</ordersXml>

```